

# Accounting Int 1/Int 2

To December

## S4 CURRICULUM GUIDE

### Curriculum – what will be taught?

- Pupils will complete financial accounting unit:  
Suspense Accounts  
Public Limited Companies  
Omission of Errors  
Ratio Analysis
- Pupils will be introduced to Management Accounting:  
Absorption of overheads  
Job costing  
Profit maximisation  
Breakeven

### Homework opportunities

Homework will be given on a regular basis taking the form of:

- Extra practise at home.
- Revision of skills learnt in class.

### How can parents help?

Parents can help by:

- Providing opportunities for pupils to revise and consolidate the skills learn in school.
- Encourage your child to complete all homework tasks
- Some students like to use past paper books to revise from

# Administration

To December

## S4 CURRICULUM GUIDE INTERMEDIATE 1/2

### Curriculum – what will be taught?

- Develop skills learned in S3
- Integrate use of various computer applications
- Some pupils will advance to Intermediate 2 work
- Administrative Services

### Homework opportunities

- Complete written work
- Revise skills learned in class

### How can parents help?

- Ensure your child completes all written homework.
- If there is a computer available encourage your child to practice skills learned in class

# Computing Studies

To December

## S4 CURRICULUM GUIDE STANDARD GRADE

### Curriculum – what will be taught?

- Investigating the Internet and using communication software
- Examining use of computers in Commerce and Industry
- Computer Programming

### Homework opportunities

- Reinforcement of computer terminology
- Research to prepare for the next lesson.
- Revision of skills learned in class

### How can parents help?

Ensure your child completes all written homework.

Through Magazines, Internet and television encourage your child to examine new developments in IT.

If there is a computer available encourage your child to use software and

If possible examine and discuss the following web sites

[www.bbc.co.uk/scotland/education/bitesize/standard/computing/](http://www.bbc.co.uk/scotland/education/bitesize/standard/computing/)

[www.school-resources.co.uk/input\\_output\\_devices.htm](http://www.school-resources.co.uk/input_output_devices.htm)

<http://www.ltscotland.org.uk/nq/subjects/computing.asp>

# Craft & Design

To December

## S4 CURRICULUM GUIDE

### Curriculum – what will be taught?

- *Design folio / major project*
- *Order materials required for manufacture of major project solution*
- *Plan for manufacture of design solution*
- *Knowledge and understanding past exam questions.*

### Homework opportunities

- *homework book  
1 exercise every 2<sup>nd</sup> week*
- *Research for individual project*
- *Generation of design ideas*
- *Presentation of design work in folio*

### How can parents help?

- *Encourage your child to sketch ideas and gather information relating to their project*
- *read homework notes and questions book with your child*
- *ask your child about the items they are making*

## S4 CURRICULUM GUIDE INTERMEDIATE 1/2

### Curriculum – what will be taught?

- Pupils will complete two Units at Intermediate 1 level - Drama Skills and Theatre Production.
- Some pupils will complete two Units at Intermediate 2 level – Drama Skills and Theatre Production.
- Pupils will keep a written folio of all work associated with performance, as this is integral to the completion of the above units.

### Homework opportunities

- To complete written folio work – which is an integral part of the drama process.
- To ensure that all scripts for performance are known thoroughly.

### How can parents help?

- Ensure your child completes all written homework
- Encourage your child to speak loudly and clearly.
- Act as an audience for your child to practise their lines.

## S4 CURRICULUM GUIDE ACESS 3, INTERMEDIATE 1/2

### Curriculum – what will be taught?

- Literary texts will be studied to learn how to critically analyse in preparation for writing an essay.
- Close reading skills are developed through analysing non-fiction writing.
- In this term the Textual Analysis and Close Reading N.A.B> assessment will take place.

### Homework opportunities

- Reading – both fiction and non-fiction writing.
- Research
- Revision of classwork in preparation for class discussion – examination – test of knowledge / learning.
- Writing – completion of writing task / drafting of ongoing work.

### How can parents help?

- Please encourage your child to read.
- Reading is to be encouraged not only for the pleasure and knowledge it gives but also for the chance to become increasingly familiar with correct spelling, sentence structures and paragraphing, the layout of speech and other connotations of the written word.
- Reading should include factual writing – newspapers / magazines with articles discussing a topic or issue. This is really useful as this type of writing is used in the Close Reading exam.
- Discuss these articles with your child, encourage them to talk to you about what the article says and how it has

been written. Can they explain what writing techniques have been used!

- We hope you will enjoy this involvement.

# French

To December

## S4 CURRICULUM GUIDE STANDARD GRADE

### Curriculum – what will be taught?

Work through Unit6 – Unit 8 in Metro pour l'Ecosse:

- At the shops
- Holidays
- Home

### Homework opportunities

- Question sheet with disc for Listening tasks – to be completed weekly.
- Homework book tasks set weekly.
- Vocabulary list – words to learn weekly.

### How can parents help?

- Talk to your child about the work they are doing. Encourage them to speak French aloud.
- When learning a language short **frequent** revision is the best means of learning.
- Listen to them recite their vocabulary.
- Help with written work by providing an English / French dictionary.

# Geography

To December

## S4 Curriculum Guide Standard grade

### Curriculum – what will be taught?

June – December

1. Industrial Studies
2. Weather and Climate
3. World Regions
4. Population Studies

### Homework opportunities

For each unit in S4 Geography there is a dedicated homework sheets relating to Enquiry Skills and Knowledge and Understanding, which will be issued at the appropriate point in each unit.

Revision notes will be issued as well as revision exercises.

### How can parents help?

Discuss issues raised in units.

Encourage careful completion of homework tasks.

## S4 CURRICULUM GUIDE STANDARD GRADE

### Curriculum – what will be taught?

Work through Unit 1 – Unit 3 in Logo 4:

- Self and home
- School
- Free time

### Homework opportunities

- Question sheet with disc for Listening tasks – to be completed weekly.
- Homework book tasks set weekly.
- Vocabulary list – words to learn weekly.

### How can parents help?

- Talk to your child about the work they are doing. Encourage them to speak German aloud.
- When learning a language short **frequent** revision is the best means of learning.
- Listen to them recite their vocabulary.
- Help with written work by providing an English / German dictionary.

# Graphic Communication

To December

## S4 CURRICULUM GUIDE Intermediate 2

### Curriculum – what will be taught?

#### Pupils develop ability in:

**Reading and Interpreting** - a wide range of graphic material, from instructions leaflets about how to assemble flat pack furniture, to sales charts for a large soft drinks supplier.

**Drawing** - using instruments items such as pictorial views of the interior of a kitchen and orthographic views of a computer mouse.

**Sketching** – using pencil, colour pencil, markers and pastels.

**Computer Aided Drawing** – using AutoSketch to produce orthographic and pictorial views of objects such as kitchen layouts and personal stereo players.

**Computer Aided Graphics** – using SerifDraw! and Microsoft Publisher to produce posters, leaflets etc.

**Folio Production** - Production and promotional Graphics

### Homework opportunities

Homework will be given on a regular basis taking the form of:

- Extra practise at home.
- Revision of skills learnt in class.
- Research on existing products
- Working on Exam Folio

### How can parents help?

Parents can help by:

- Providing opportunities for pupils to revise and consolidate the skills learnt in school.
- Encourage your child to complete all homework tasks
- Discussing promotional ideas for exam folio

# HISTORY

To December

## S4 CURRICULUM GUIDE Standard Grade

### Curriculum – what will be taught?

**UNIT II CONTEXT International co-operation and conflict 1890s-1920s**

The Treaty of Versailles

The League of Nations

### **UNIT III CONTEXT D**

People and Power  
– Germany 1919-1939

The Weimar Republic – the early years

### Homework opportunities

For each unit in S4 History there is a dedicated homework booklet relating to Enquiry Skills.

Homework tasks for Knowledge and Understanding are also in the booklet which each pupil has been given.

Revision notes will be issued.

### How can parents help?

Discuss issues raised in units.

Encourage careful completion of homework tasks.

Support revision.

# Mathematics

To December

## S4 CURRICULUM GUIDE Standard Grade / Intermediate 1

### Curriculum – what will be taught?

Pupils will study and revise the following topics:

- Scientific Notation
- Pythagoras Theorem
- Linear graphs
- Ratio and proportion
- Circles
- Algebra

### Homework opportunities

Homework will be provided in the form of:

- Extra practise at home.
- Written exercises to complete.
- Research to prepare for the next lesson.
- Revision of skills learnt in class.

### How can parents help?

Parents can help by:

- Practising calculation skills.
- Ensuring that pupils have the correct equipment, including a scientific calculator.
- Providing opportunities for pupils to revise and consolidate the skills learn in school. Students are advised to use past paper books to revise from.

# Modern Studies

To December

## S4 CURRICULUM GUIDE

### Curriculum – what will be taught?

September – December

1. The elderly / trade unions
2. Enquiry skills
3. Living in a Democracy  
Scottish local government  
Scottish Parliament  
UK Parliament  
Pressure Groups
4. Revision of whole course to that point.

### Homework opportunities

For each unit in S4 Modern Studies there is a dedicated homework booklet relating to Enquiry Skills, which will be issued at the appropriate point in each unit. Homework tasks for Knowledge and Understanding may take the form of interviews, questionnaires, news reports, etc as the subject matter will change depending on world events. Revision notes will be issued in September.

### How can parents help?

Participate in surveys.

Discuss current affairs and relevant issues with your child.

Encourage regular reference to the local, national and international news.

Many topics will be subjects familiar to many families and the issues will have affected family members, so discussion should be encouraged.

## S4 CURRICULUM GUIDE INTERMEDIATE 1 / 2

### Curriculum – what will be taught?

- Pupils will complete all Listening concepts at Intermediate 1 level and undertake revision and development of Music Literacy skills.
- Some pupils will begin Intermediate 2 Listening concepts.
- Pupils will continue to develop performance skills on their 2 chosen instruments and select a programme of 4 minutes of music for final examination.
- Pupils will complete their own composition on computer for publication, performance and assessment.

### Homework opportunities

- Practise on an instrument, if the opportunity is there.
- Use Cd-Rom provided by the school for revision of work covered in class
- Listen to different types of music.
- Access revision web-sites. (eg Liberton High School and follow the links from there.)

### How can parents help?

- If the child has the opportunity to play an instrument at home, they should be encouraged to play.
- Encourage your child to use the Cd-Rom for revision.
- If your child gets instrumental lessons, they should practise every day.
- Encourage your child to listen to a wide variety of music.

# Practical Craft Skills

To December

## S4 CURRICULUM GUIDE

### Curriculum – what will be taught?

The following models will be made

- Practice joints
- Mirror
- Table
  
- Identification of tools used in the workshop
  
- Health & Safety Issues

### Homework opportunities

- Sketching Exercises of joints
  
- Homework book with tools

### How can parents help?

- Encourage understanding of tools and processes.
  
- Discuss items and how they are produced.
  
- Discuss what they are working on in the workshop.

# Physical Education

To December

## S4 CURRICULUM GUIDE – Activities

### Curriculum – what will be taught?

- P.E. is still a compulsory subject in S3 and pupils can either continue to follow:- Standard Grade P.E. or Activities P.E. course.
- In Activities P.E. pupils follow a broad skills based course, which is an extension of the work covered in S1/S2. The focus is still on improving practical performance but to introduce some new activities e.g. table tennis, fitness room sessions, which they have not previously covered in S1/S2. Also a degree of pupil choice is added into the S3 course.
- Each activity is based on a 4 week rotation of three contact periods per week.

### Homework opportunities

- In activities P.E. course there is no set homework but the homework related task is to encourage pupil participation by each pupil ensuring they bring appropriate P.E. kit and a change of footwear for each lesson.
- **N.B.** Football tops which have an alcohol company sponsor e.g. Carlsberg are not allowed to be worn for P.E. lessons.

### How can parents help?

- Parents can help by ensuring that pupils bring appropriate P.E. kit at all times for both Activities and S.G.P.E. courses.

# Physical Education

## S4 CURRICULUM GUIDE – Standard Grade

### Curriculum – what will be taught?

- P.E. is still a compulsory subject in S3 and pupils can either opt to take:- Standard Grade P.E./Intermediate 1 P.E. ( new S3 only) or Activities P.E. course.
- In S.G.P.E. pupils follow a course which consists of:
  - (1) Practical Performance (fitness, swimming and basketball in S4)
  - (2) Knowledge and Understanding - this is delivered through all practical activities covered in S4 with supplementary and credit extension work through S.G.P.E. booklet.
  - (3) Evaluating – this is delivered through some practical activities covered in S4. Towards the end of the S4 course all pupils will receive a 6 week block of “exam preparation”, which will be classroom based to help them prepare for KU/EV prior to their final exam.

### Homework opportunities

- In activities P.E. course there is no set homework but the homework related task is to encourage pupil participation by each pupil ensuring they bring appropriate P.E. kit and a change of footwear for each lesson.
- **N.B.** Football tops which have an alcohol company sponsor e.g. Carlsberg are not allowed to be worn for P.E. lessons.
- In S.G.P.E. course homework is set on a weekly basis and relates to KU concepts covered in each lesson. All handout material is included in SGPE booklet. Homework tasks relating to evaluating will be set at different times throughout S4 with a particular focus during the “exam preparation” prior to final exam.

### How can parents help?

- Parents can help by ensuring that pupils bring appropriate P.E. kit at all times for both Activities and S.G.P.E. courses.
- Also for S.G.P.E. course:-
  - (1) To encourage your child to enhance practical performance grade through participation in the schools extra-curricular sports programme and also in other sporting opportunities provided within the local community.
  - (2) To ensure all homework tasks are completed on a weekly basis in S.G.P.E. booklet.
  - (3) To encourage your child to use the Cd-Rom for knowledge and understanding and evaluating revision during S3 but particularly towards the end of S4.
 If you have an expertise in any sport please ask to give an input into the extra curricular sports programme. Your help will be greatly appreciated.

## SOCIAL AND VOCATIONAL SKILLS

To December

### S3 CURRICULUM GUIDE STANDARD GRADE

#### Curriculum – what will be taught?

Pupils will be involved in team building activities that involve cooperation and working with others. They are expected to take an active part in all practical tasks

June – end of term

Induction programme, skills audit, confidence audit and Get into Enterprise Activities, Pupil/Class Contracts.

August – October

Home Theme -A Room Of My Own  
Design your ideal bedroom, research, budgeting, practical decorating.

November - December

Make and Sell an Item or Organise a Community Event

#### Homework opportunities

To produce their own research evidence for a variety of tasks

Collect information from retail sources.

Complete folio evidence at home

Take part in practical decorating activities.

Investigate the opportunities locally for organising community event/making and selling an item.

Complete folio evidence at home.

#### How can parents help?

Encourage pupils with the completion of written evidence.

Ask and engage them in discussion about what they are doing in their project work.

Encourage them to meet deadlines for folio pieces.

Provide opportunities for study at home

# SOCIAL AND VOCATIONAL SKILLS

To December

## S4 CURRICULUM GUIDE STANDARD GRADE

### Curriculum – what will be taught?

June – end of term  
Preparation and participation in work experience/completion of Leisure theme.

Some pupils go on work experience placement in June others will go in September.

The practical Leisure Activity is completed in June for some pupils and in August for others.

Pupils will organise a community event or will make and sell an item.

### Homework opportunities

Research a local business or employer.

To produce their own folio of evidence for a variety of tasks.  
Investigate the opportunities locally for organising community event/making and selling an item.

Complete folio evidence at home.

### How can parents help?

Encourage pupils with the completion of written evidence.

Ask and engage them in discussion about what they are doing in their project work.

Encourage them to meet deadlines for folio pieces.

Provide opportunities for study at home