

# ACCOUNTING

To December

## S3 CURRICULUM GUIDE Standard Grade

### Curriculum – what will be taught?

- Pupils will be introduced to and develop knowledge of assets, liabilities and balance sheets.
- Pupils will learn how to prepare Cash Budgets
- Pupils will be introduced to business documents
- Pupils will learn how to prepare accounts of non-profit making organisations
- Pupils will learn how to prepare trading and final accounts
- Pupils will become familiar with double entry and ledger accounts

### Homework opportunities

Homework will be given on a regular basis taking the form of:

- Extra practise at home.
- Revision of skills learnt in class.

### How can parents help?

Parents can help by:

- Providing opportunities for pupils to revise and consolidate the skills learnt in school.
- Encourage your child to complete all homework tasks

# Administration

To December

## CURRICULUM GUIDE INTERMEDIATE 1/2

### Curriculum – what will be taught?

- Improve keyboard skills
- Document layout
- Revisit use of computer applications eg excel, access, powerpoint
- Administrative Services

### Homework opportunities

- Complete written work
- Revise skills learned in class

### How can parents help?

- Ensure your child completes all written homework.
- If there is a computer available encourage your child to practice skills learned in class

# Computing Studies

To December

## S3 CURRICULUM GUIDE STANDARD GRADE

### Curriculum – what will be taught?

- Familiarise pupils with Word Processing and Spreadsheet software
- Use peripherals as appropriate
- Examine Computer Systems unit and understand terminology

### Homework opportunities

- Reinforcement of computer terminology
- Research to prepare for the next lesson.
- Revision of skills learned in class

### How can parents help?

Ensure your child completes all written homework.

Through Magazines, Internet and television encourage your child to examine new developments in IT.

If there is a computer available encourage your child to use Word processing and Spreadsheet software.

If possible examine and discuss the following web sites

[www.bbc.co.uk/scotland/education/bitesize/standard/computing/](http://www.bbc.co.uk/scotland/education/bitesize/standard/computing/)

[www.school-resources.co.uk/input\\_output\\_devices.htm](http://www.school-resources.co.uk/input_output_devices.htm)

<http://www.ltscotland.org.uk/nq/subjects/computing.asp>

# Craft and Design

To December

## S3 CURRICULUM GUIDE

### Curriculum – what will be taught?

- Topic concerning Engineering in the 21<sup>st</sup> Century
- Copper dish
- Scroll work
- Metalwork practice and procedures

### Homework opportunities

- Homework booklet to complete
- Metalwork and heat treatment sheets
- Revision of course

### How can parents help?

- Encourage pupils in their homework
- Discuss items and how they are produced.

# Drama

To December

## S3 CURRICULUM GUIDE STANDARD GRADE

### Curriculum – what will be taught?

- Pupils will be involved in performing role play, improvisation and short scripted plays in small groups
- Pupils will develop Theatre Production skills for use in performance work. (eg set-design, costume, sound and props)
- Pupils will keep a written folio of all work associated with performance.

### Homework opportunities

- To re-enforce class – work. (e.g. to learn part of a script)
- To complete written work associated with performance.

### How can parents help?

- Ensure your child completes all written homework
- Watch TV programmes with your child ( e.g. Soaps) and talk to your child about the characters – how they speak and how they move – the things that actually make the ‘drama’.

## S3 CURRICULUM GUIDE ACCESS 3 INTERMEDIATE 1/2

### Curriculum – what will be taught?

- The first term of the National Qualification courses is very important.
- Every pupil will study a literary text and learn how to critically analyse it in preparation for writing an essay
- Close reading skills are also developed through analysing non-fiction writing.
- Descriptive and reflective writing is the focus this term which will lead to a final piece of writing to be completed in order to pass the first N.A.B. assessment

### Homework opportunities

- Reading – both fiction and non-fiction writing.
- Research
- Revision of classwork in preparation for class discussion – examination – test of knowledge / learning.
- Writing – completion of writing task / drafting of ongoing work.

### How can parents help?

- Please encourage your child to read.
- Reading is to be encouraged not only for the pleasure and knowledge it gives but also for the chance to become increasingly familiar with correct spelling, sentence structures and paragraphing, the layout of speech and other conventions of the written word.
- Reading should include factual writing – newspapers / magazines with articles discussing a topic or issue. This is really useful as this type of writing is used in the Close Reading exam.
- You could discuss these articles with your child, encourage them to talk to you about what the article says and how it has been written. Can they explain what writing techniques have been used?
- We hope you will enjoy this involvement.

# French

To December

## S3 CURRICULUM GUIDE STANDARD GRADE

### Curriculum – what will be taught?

Work through Unit 1 – Unit 3 in Metro pour l'Ecosse:

- School
- Family
- Sport and Leisure

### Homework opportunities

- Question sheet with disc for Listening tasks – to be completed weekly.
- Homework book tasks set weekly.
- Vocabulary list – words to learn weekly.

### How can parents help?

- Talk to your child about the work they are doing. Encourage them to speak French aloud.
- When learning a language short **frequent** revision is the best means of learning.
- Listen to them recite their vocabulary.
- Help with written work by providing an English / French dictionary.

# German

To December

## S3 CURRICULUM GUIDE STANDARD GRADE

### Curriculum – what will be taught?

Work through Unit 1 – Unit 3 in Logo 3:

- An exchange trip
- School
- Austria and the environment

### Homework opportunities

- Question sheet with disc for Listening tasks – to be completed weekly.
- Homework book tasks set weekly.
- Vocabulary list – words to learn weekly.

### How can parents help?

- Talk to your child about the work they are doing. Encourage them to speak German aloud.
- When learning a language short **frequent** revision is the best means of learning.
- Listen to them recite their vocabulary.
- Help with written work by providing an English / German dictionary.

# Geography

To December

S3 Curriculum Guide Standard Grade

## Curriculum – what will be taught?

1. Ordnance Survey Mapping skills and atlas skills
2. Mountain landscapes: Use of the Environment
3. River Landscapes: Use of the Environment

## Homework opportunities

For each unit in S3 Geography there is a dedicated homework sheet relating to Enquiry Skills and Knowledge and Understanding, which will be issued at the appropriate point in each unit.

Revision notes will be issued.

## How can parents help?

Discuss issues raised in units.

Encourage careful completion of homework tasks.

# Graphic Communication

To December

## S3 CURRICULUM GUIDE Standard Grade

### Curriculum – what will be taught?

#### Pupils develop ability in:

**Reading and Interpreting** - a wide range of graphic material, from instructions leaflets about how to assemble flat pack furniture, to sales charts for a large soft drinks supplier.

**Drawing** - using instruments items such as pictorial views of the interior of a kitchen and orthographic views of a computer mouse.

**Sketching** – using pencil, colour pencil, markers and pastels.

**Computer Aided Drawing** – using AutoSketch to produce orthographic and pictorial views of objects such as kitchen layouts and personal stereo players.

**Computer Aided Graphics** – using SerifDraw! and Microsoft Publisher to produce posters, leaflets etc.

### Homework opportunities

Homework will be given on a regular basis taking the form of:

- Extra practise at home.
- Revision of skills learnt in class.

### How can parents help?

Parents can help by:

- Providing opportunities for pupils to revise and consolidate the skills learnt in school.
- Encourage your child to complete all homework tasks
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# History

To December

S3 Curriculum Guide Standard Grade

## Curriculum – what will be taught?

1. COAL MINING
  - Change in technology
  - Changes in working conditions
2. RAILWAYS
  - Change in technology
  - Economic and Social Benefits
3. AGRICULTURE
  - Change in Technology
  - Changes in working Conditions

## Homework opportunities

For each unit in S3 History there is a dedicated homework booklet relating to Enquiry Skills, which will be issued at the appropriate point in each unit. Homework tasks for Knowledge and Understanding are also in the booklet, which each pupil will be given individually. Revision notes will be issued.

## How can parents help?

Discuss issues raised in units.  
Encourage careful completion of homework tasks.

# Home Economics

## S3 CURRICULUM GUIDE STANDARD GRADE

### Curriculum – what will be taught?

Standard Grade Home Economics

Course broken down into Essential Knowledge statements.

Each statement is covered by a chapter in text book which is available to all pupils.

- Statement A – Nutrition – is covered between August and October Break.
- Statement B – Current Dietary Advice – is covered between October and December.
- Practical lessons reflect the theory covered.
- 2 periods Theory. During one of these demonstrations of practical work is given if appropriate. 1 period is practical.

At the end of Statement A a written test is given to establish if pupils are working at the appropriate level. Pupils may switch sections if this is possible with timetable restraints.

### Homework opportunities

- Homework is given after each theory lesson. Pupils are expected to learn their notes from class. There is a recall of knowledge at start of each lesson.
- Being aware of what they are eating on a daily basis helps to put nutrition and healthy eating into practice.

### How can parents help?

- Encourage practical work.
- Cook / bake at home.
- Be aware of shopping for foodstuffs – nutritional content, healthy eating.
- Taking on board the information that their son / daughter brings home.
- Discuss things.
- Ensure that homework is completed.

# Mathematics

To December

## S3 CURRICULUM GUIDE ACCESS 3, STANDARD GRADE

### Curriculum – what will be taught?

This will help pupils to learn how to describe, tackle and solve problems. Each pupil will become familiar with the use of number, money, measure, shape, relationships and statistics. The Standard Grade course is split into two areas:

**Knowledge and Understanding** covers the facts, concepts and skills needed to solve mathematical problems. Included in this is the ability to solve routine problems.

**Reasoning & Enquiry** is problem solving.

**Access 3** will focus on basic calculations, using a calculator and shape.

### Homework opportunities

Homework will be provided in the form of:

- Extra practise at home.
- Written exercises to complete.
- Research to prepare for the next lesson.
- Revision of skills learnt in class.

### How can parents help?

Parents can help by:

- Ensuring that pupils have the correct equipment, including a scientific calculator.
- Practising basic calculation skills.
- Providing opportunities for their son or daughter to help with numerical activities such as estimating the cost of the shopping. Help cost a holiday or day out.
- Providing opportunities for pupils to revise and consolidate the skills learnt in school. Some pupils like to use past paper books to revise from.

# MODERN STUDIES

To December

## S3 Curriculum Guide Standard Grade

### Curriculum – what will be taught?

1. Trade Unions-  
What they are  
What they do
2. The Elderly  
factors affecting –  
political, social and economic issues
3. Politics of Aid  
Food security  
Case studies of African countries.

### Homework opportunities

For each unit in S3 Modern Studies there is a dedicated homework booklet relating to Enquiry Skills, which will be issued at the appropriate point in each unit. Homework tasks for Knowledge and Understanding may take the form of interviews, questionnaires, news reports, etc as the subject matter will change depending on world events.

### How can parents help?

Participate in surveys.  
Discuss current affairs and relevant issues with your child.  
Encourage regular reference to the local, national and international news.  
Many topics, such as the elderly, will be subjects familiar to many families and the issues will have affected family members, so discussion should be encouraged.

# Music

To December

## S3 CURRICULUM GUIDE INTERMEDIATE 1 / 2

### Curriculum – what will be taught?

- Pupils begin to cover Listening concepts at Intermediate 1 level through different contexts: World Music, Baroque Music and Classical Music.
- Pupils will continue to develop performance skills on their 2 chosen instruments.
- Pupils will compose their own music and programme it into a computer for publication, performance and assessment.

### Homework opportunities

- Practise on an instrument, if the opportunity is there.
- Use Cd-Rom provided by the school for revision of work covered in class
- Listen to different types of music.
- Access revision web-sites to re-inforce work covered in school. ( eg Liberton High School, and follow the links from there.)

### How can parents help?

- If the child has the opportunity to play an instrument at home, they should be encouraged to play.
- Encourage your child to use the Cd-Rom for revision.
- If your child gets instrumental lessons, they should practise every day.
- Encourage your child to listen to a wide variety of music.

## Practical Craft Skills

To December

### S3 CURRICULUM GUIDE

#### Curriculum – what will be taught?

The following models will be made

- Spice Rack
- Table leg joint
- Table
- Kitchen Roll Holder
  
- Identification of tools used in the workshop
  
- Health & Safety Issues

#### Homework opportunities

- Sketching Exercises of joints
- Homework book with tools

#### How can parents help?

- Encourage understanding of tools and processes.
- Discuss items and how they are produced.
- Discuss what they are working on in the workshop.

# Physical Education

## S3 CURRICULUM GUIDE – Activities

### Curriculum – what will be taught?

- P.E. is still a compulsory subject in S3 for Activities P.E ( 2 periods per week) or optional through Intermediate 1 P.E. course ( 3 periods per week)
- In Activities P.E. pupils follow a broad skills based course, which is an extension of the work covered in S1/S2. The focus is still on improving practical performance but to introduce some new activities e.g. table tennis, fitness room sessions, which they have not previously covered in S1/S2. Also a degree of pupil choice is added into the S3 course.
- Each activity is based on a 4 week rotation of three contact periods per week.

### Homework opportunities

- In activities P.E. course there is no set homework but the homework related task is to encourage pupil participation by each pupil ensuring they bring appropriate P.E. kit and a change of footwear for each lesson.
- **N.B.** Football tops which have an alcohol company sponsor e.g. Carlsberg are not allowed to be worn for P.E. lessons.

### How can parents help?

- Parents can help by ensuring that pupils bring appropriate P.E. kit at all times for both Activities and S.G.P.E. courses.

## S3 CURRICULUM GUIDE – Intermediate 1

### Curriculum – what will be taught?

- P.E. is still a compulsory subject in S3 and pupils can either opt to take:- Intermediate 1 or Activities P.E. course.
- In Intermediate 1 pupils follow a course which consists of:
  - (1) Practical Performance (Hockey, basketball and athletics in S3)
  - (2) Analysis and Development of PerformanceIn this element of the course pupils will be asked to observe and reflect upon their performance and then consider and apply the key concepts, which can inform practice that has the potential to bring about improvements to their performance. This will be done across all activities but will focus on three from four areas:- Preparation of the Body. Skills & Techniques and Structures & Strategies.

### Homework opportunities

- In Intermediate 1 P.E. course homework is set on a weekly basis and relates to key concepts covered in each lesson which relate to Analysis & Development of Performance. All course material is stored on pen drives which pupils purchase at start of year (deposit returnable ) with supplementary course booklets for classroom sessions.
- **N.B.** Football tops which have an alcohol company sponsor e.g. Carlsberg are not allowed to be worn for P.E. lessons.

### How can parents help?

- Parents can help by ensuring that pupils bring appropriate P.E. kit at all times for both Activities and Int.1 P.E courses.
- Also for Int 1 P.E. course:-
  - (1) To encourage your child to enhance practical performance grade through participation in the schools extra-curricular sports programme and also in other sporting opportunities provided within the local community.
  - (2) To ensure all homework tasks are completed on a weekly basis on pen drive provided.

If you have an expertise in any sport please ask to give an input into the extra curricular sports programme. Your help will be greatly appreciated. For further details please contact C. Taylor  
( Active Schools Sports Coordinator).

## Personal and Social Education

To December

### S3 CURRICULUM GUIDE

#### Curriculum – what will be taught?

##### Successes and Achievements

Pupils will look at their successes and their achievements and evaluate skills, qualities and strengths. Setting targets for development and improvement in relation to school work.

Careers education – using Careers Scotland Careers Box examine issues surrounding the world of work and look at pathways for further education and lifelong learning.

#### Homework opportunities

Skills and qualities audit.

Targets for improvement

Presenting neat copies for future use in progress file.

Extension of work covered in class  
Research tasks for example questionnaires to gain information for use in future lessons

#### How can parents help?

Encourage your child to talk about what they are learning in PSD.

Involve them in discussion about important issues and encourage them to give their own opinions.

Participate in research work done at home and become involved in work covered in school.

## Social and Vocational Skills

To December

### S3 CURRICULUM GUIDE STANDARD GRADE

#### Curriculum – what will be taught?

Pupils will be involved in team building activities that involve cooperation and working with others. They are expected to take an active part in all practical tasks

June – end of term

Induction programme, skills audit, confidence audit and Get into Enterprise Activities, Pupil/Class Contracts.

August – October

Home Theme -A Room Of My Own

Design your ideal bedroom, research, budgeting, practical decorating.

November - December

Make and Sell an Item or Organise a Community Event

#### Homework opportunities

To produce their own research evidence for a variety of tasks

Collect information from retail sources.

Complete folio evidence at home

Take part in practical decorating activities.

Investigate the opportunities locally for organising community event/making and selling an item.

Complete folio evidence at home.

#### How can parents help?

Encourage pupils with the completion of written evidence.

Ask and engage them in discussion about what they are doing in their project work.

Encourage them to meet deadlines for folio pieces.

Provide opportunities for study at home